

**Information on the main changes proposed to be made to the
Regulation On the Executive Board Of Public Joint-Stock Company Enel Russia (hereinafter – Regulation)**

Current version of the Regulation	New version of the Regulation	Comments on the changes proposed for the Regulation
2.3. Members of the Internal Audit Commission of the Company (hereinafter referred to as the „Internal Audit Commission“) shall not be members of the Executive Board.	<i>The text is missing in the new version of the Regulation</i>	The current version of the Charter of PJSC Enel Russia (hereinafter – the Company) does not provide for creation of the Internal Audit Commission of the Company.
2.7. A candidate shall be deemed member of the Executive Board if voted for by the majority of the members of the Board of Directors participating in the Board meeting.	<i>The text is missing in the new version of the Regulation</i>	It is suggested to exclude this provision from the Regulation, because the decision-making procedure of the Board of Directors, including selection of the Executive Board members, is stipulated in the Charter of the Company.
2.8. A labour contract shall be executed with the elected members of the Executive Board. On behalf of the Company, the labour contract shall be signed by the Chairman of the Board of Directors or a person authorised by the Board of Directors. The terms and conditions of the labour contract including those pertaining to the period of office, shall be set by the Chairman of the Board of Directors or a person authorised by the Board of Directors for the performance of employer’s rights and obligations on behalf of the Company in relation to members of the Executive Board. Remunerations and compensations to members of the Executive Board shall be set by the Board of Directors. The rights and obligations of an employer on behalf of the Company in relation to members of the Executive Board shall be performed by the Chairman of the Board of Directors or a person authorised by the Board of Directors..	2.5. A labor contract shall be concluded between the Company and the elected members of the Executive Board. On behalf of the Company, the labor contract shall be signed by the Chairman of the Board of Directors or a person authorized by the Board of Directors to exercise the employer’s rights and obligations on behalf of the Company in relation to members of the Executive Board. Remunerations and compensations to members of the Executive Board shall be set by the Board of Directors. The rights and obligations of the employer on behalf of the Company in relation to members of the Executive Board shall be performed by the Chairman of the Board of Directors or a person authorized by the Board of Directors. Specific labor regulations established by the labor legislation of the Russian Federation to regulate the work of the head of the organization and members of the collective executive body of the organization can be applied to those members of the Executive Board who have concluded a labor contract with the Company, according to which a member of the Executive Board also performs the duties of a member of the collective executive body of the Company.	The suggested changes are aimed at stipulation in the internal Company’s documents of the peculiarities of content, conclusion and termination of labor contracts with the Executive Board members.

<p>2.9. The termination of the office of a member of the Executive Board does not lead to his/her dismissal from the position held in the Company..</p>	<p>2.6. The resolution of the Board of Directors on the termination of powers of a member of the Executive Board shall be deemed as legal ground for the termination of the labor contract with a member of the Executive Board, in case if such resolution of the Board of Directors on the termination of powers of a member of the Executive Board expressly states the termination of the labor contract with a member of the Executive Board..</p>	
<p>In cl. 4.2. The said issue shall be included into the agenda of a meeting of the Board of Directors separately from other agenda issues. The resolution upon this issue shall contain:</p> <ul style="list-style-type: none"> - the full name of the organisation, the consent for the office in which is to be given; - position to be combined; - other conditions of office combination provided that the Board of Directors considers it reasonable to envisage them. <p>If the Board of Directors makes the resolution to take note of the combination of the office of a member of the Executive Board with offices in other organisations, this shall not be construed as the consent of the Board of Directors for such combination, including cases when the Board of Directors makes resolutions upon other issues related to his/her competence.</p>	<p><i>The text is missing in the new version of the Regulation</i></p>	<p>It is suggested to exclude this provision, because peculiarities of including issues into the agenda of a Board of Directors' meeting are stipulated in the Rules of Procedure for Convention and Holding of Meetings of PJSC Enel Russia Board of Directors.</p>
<p>4.3. The conflict of interests of members of the Executive Board with the interests of the Company: 4.3.1. A person who is a participant, official or other worker of a legal entity competing with the Company shall not be appointed (elected, approved) member of the Executive Board. 4.3.2. The contract with a member of the Executive Board shall contain a term about the non-acceptability for a member of the Executive Board,</p>	<p><i>The text is missing in the new version of the Regulation</i></p>	<p>It is suggested that these provisions are excluded from the new version as inconsistent with the definition of conflict of interests stipulated in the Corporate Governance Code (hereinafter - CGC). According to the note *(9) to the CGC recommendation No. 128: «Conflict of interest means any contradiction between the Company's interests and personal interests of a member of its Board of Directors or</p>

<p>during the performance of his/her obligations, to become a participant, official or other worker of a legal entity competing with the Company in order to present the interests of the Company in the said legal entity.</p>		<p><i>its collective executive body or its sole executive body; such personal interests shall mean any direct or indirect personal interests or interests in favor of a third party, including any interests arising by virtue of such member's or one-person executive body's business, friendship, family and other ties and relations, positions held by him/her or by any persons affiliated with him/her in another legal entity, his/her or such affiliated persons' ownership of shares in another legal entity, or contradiction between such person's duties vis-à-vis the Company and vis-à-vis such other legal entity. A conflict of interest may result, in particular, from entering into a transaction in which the relevant person is directly or indirectly interested, acquisition of shares (stakes) in any legal entity competing with the Company, or occupation of a position in such a legal entity, or entering into contractual relations with them, or having other connection with them".</i></p> <p>The Charter of the Company also stipulates that overlapping by the Executive Board members of their posts with the posts in managing bodies of other organizations is subject to consent of the Board of Directors.</p>
<p>Paragraph 5, cl. 4.4.2. Members of the Executive Board shall: each quarter, not later than 15 days after the start of the quarter, provide the following information in writing to the Board of Directors, Internal Audit Commission and Auditor of the Company (hereinafter referred to as the 'Auditor'):</p> <ul style="list-style-type: none"> - about legal entities, in which a member of the Executive Board, personally or jointly with his/her affiliated person (persons), owns 20 or more percent of voting shares (stakes, units); 	<p><i>The text is missing in the new version of the Regulation</i></p>	<p>These provisions are not relevant anymore. When the Regulation was approved by the General Shareholders' Meeting of the Company in 2007, these provisions were designed to stipulate the obligation of the Executive Board members to notify the Company on circumstances that could have made them interested in making the transaction. However, with introduction of amendment to the Federal Act "On Joint Stock Companies" the list of such circumstances has been changed. At the same time, the Executive Board members shall inform the Company on such</p>

<ul style="list-style-type: none"> - about legal entities, in the management bodies of which the member of the Executive Board occupies positions; - about current or expected transactions known to a member of the Executive Board, to which he may be deemed a related party 		<p>circumstances by virtue of art. 82 of the Federal Act “On Joint Stock Companies”. According to the clause 1 art. 82 of the Federal Act “On Joint Stock Companies”, members of a collective executive body of a company “<i>within two months from the day when they found out or should have found out about the circumstances, due to which they may be recognized as interested in execution of the transaction are obliged to notify the Company on the following:</i></p> <ol style="list-style-type: none"> 1) <i>about legal entities in respect of which they, their spouses, parents, children, full- and half-blood siblings, adoptive parents and adopted family members and (or) their affiliated organizations are controlling persons or have the right to give binding instructions;</i> 2) <i>about legal entities in the management bodies of which they, their spouses, parents, children, full- and half-blood siblings, adoptive parents and adopted family members and (or) their controlled persons occupy positions;</i> 3) <i>about known to them concluded or alleged transactions in which they can be recognized as interested parties”.</i> <p>According to the clause 2 art. 82 of the Federal Act “On Joint Stock Companies”, should the data indicated in subclauses 1) and 2) of the clause 1 of present article change after the Company has received the notification provided for by the clause 1 of the article, members of a collective executive body of a Company shall inform the Company on changes of such data within 14 days starting from the day when they found out or should have found out about such changes.</p>
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<p>Subcl. 4 cl. 4.4.1. Members of the Executive Board have the right to: 4) make written proposals to the work plan of the Executive Board, agenda of a meeting of the Executive Board;</p>	<p>Subcl.4. cl. 4.3.1. Members of the Executive Board have a right to: 4) submit written proposals for forming the agenda of a meeting of the Executive Board;</p>	<p>Changes made to these provisions are aimed at reinforcement of the existing Company practices of the Executive Board operation, such as: determination by the Chairman of the Executive Board of the form of Executive Board meetings, convocation of the Executive Board meetings when necessary and not according to the plan, absence of necessity to elect of Deputy Chairman of the Executive Board. Changes to clauses 6.6., 6.7 are also related to the fact that the current version of the Company's Charter does not provide for creation of the Internal Audit Commission.</p>
<p>Абзац второй пп. 2 п. 4.6.2. The Chairman of the Board: 2) Convenes meetings of the Executive Board: - ets the date, location and time of a meeting of the Executive Board .</p>	<p>Paragraph 2, subcl. 2 cl. 4.5.2. The Chairman of the Executive Board: 2) convenes meetings of the Executive Board: - sets the form, date, time and location of a meeting of the Executive Board</p>	
<p>4.7. The Deputy Chairman of the Executive Board. 4.7.1. In case of the temporary absence of the Chairman, the Chairman's functions are performed by the Deputy Chairman of the Executive Board. 4.7.2. The Deputy Chairman of the Executive Board shall be elected at the first meeting of the Executive Board from the members of the Executive Board by a majority of votes of the elected members of the Executive Board, and perform his/her functions until the end of his office of the member of the Executive Board. 4.7.3. The Executive Board has the right to reelect the Deputy Chairman of the Executive Board at any time.</p>	<p><i>The text is missing in the new version of the Regulation</i></p>	
<p>Пп. 2, 3, 6 п. 5.3. 5.3. The Secretary of the Executive Board shall: 2) Prepare the work plan of the Executive Board not later than one month before the planned quarter; 3) If necessary, submit proposals for the adjustment of the work plan of the Executive Board; 6) Provide organisational and technical support of</p>	<p>Subcl. 2,3, 6 cl. 5.3. 5.3. The Secretary of the Executive Board shall: <i>The text of subcl. 2 and 3 is missing in the new version of the Regulation</i></p>	

<p>meetings of the Executive Board;</p>	<p>6) exercise control over the execution of resolutions of the Executive Board;</p>	
<p>6.1. Meetings of the Executive Board are held in accordance with the Work Plan, and if necessary, but at least once a week.</p> <p>6.2. The Work Plan of the Executive Board includes:</p> <ol style="list-style-type: none"> 1) Issues subject to consideration at meetings of the Executive Board in the current year (quarterly); 2) Meeting schedule; 3) List of persons (management bodies of the Company) responsible for the preparation of issues to be considered at meetings of the Executive Board. <p>6.3. The Work Plan of the Executive Board is prepared and submitted to the Executive Board for consideration by the Chairman of the Executive Board</p> <p>.</p> <p>The Work Plan is approved by the Executive Board on a quarterly basis, by a majority vote of the members of the Executive Board participating in voting.</p> <p>6.4. The Work Plan of the Executive Board is prepared with due account for resolutions of the General Shareholders' Meeting, Board of Directors, Internal Audit Commission, Auditor, proposals of the Director General, members of the Executive Board, heads of the Company's units and services.</p> <p>6.5. The approved Work Plan of the Executive Board can be changed and amended at the suggestion of the Chairman and members of the</p>	<p><i>The text is missing in the new version of the Regulation</i></p>	

<p>Executive Board. Such changes and amendments shall be ratified by the Executive Board.</p>		
<p>6.6. Meetings of the Executive Board are convened by the Chairman, or, if the latter is absent, the Deputy Chairman of the Executive Board:</p> <ul style="list-style-type: none"> - in accordance with the Work Plan of the Executive Board; - upon the initiative of the Chairman of the Executive Board or a member of the Executive Board; - by the decision of the General Shareholders' Meeting, Board of Directors, Internal Audit Commission, Auditor. <p>6.7. The agenda of a meeting of the Executive Board shall be prepared on the basis of the Work Plan of the Executive Board, as well as on the basis of the resolutions of the General Shareholders' Meeting, Board of Directors, Internal Audit Commission, Auditor, proposals of the Director General and members of the Executive Board.</p> <p>6.8. Meetings of the Executive Board shall be held in the form of joint presence of members of the Executive Board (in presentia meetings) or in the form of absentee voting (in absentia meetings). By order of the Chairman of the Executive Board, off-site meetings of the Executive Board can be held.</p> <p>6.9. The Executive Board is authorised for making resolutions, if at least half of the members of the Executive Board participate in the meeting (absentee voting).</p>	<p>6.1. Meetings of the Executive Board are convened by the Chairman of the Executive Board: upon the initiative of the Chairman of the Executive Board or a member of the Executive Board; upon the decision of the General Shareholders' Meeting, the Board of Directors, the Company's Auditor.</p> <p>6.2. The agenda of a meeting of the Executive Board is prepared on the basis of resolutions of the General Shareholders' Meeting, the Board of Directors, the Company's Auditor, proposals of the General Director and members of the Executive Board.</p> <p>6.3. Meetings of the Executive Board are held in- praesentia (in the form of joint presence of members of the Executive Board) or in-absentia (in the form of in-absentia voting by voting ballots). By decision of the Chairman of the Executive Board, a meeting of the Executive Board may be held in the mixed form of in-praesentia/absentia.</p> <p>6.4. By order of the Chairman of the Executive Board, off-site meetings of the Executive Board can be held.</p> <p>6.5. The Executive Board is authorized for making resolutions, if at least half of the members of the Executive Board participate in the meeting.</p>	

7. PROCEDURE FOR CONVENTION AND HOLDING OF IN PRESENTIA MEETINGS OF EXECUTIVE BOARD

- 7.1. A meeting notice indicating the location, date, time and agenda shall be sent to the members of the Executive Board 2 (two) business days before the date of the said meeting.

- 7.2. The notice about the holding of an in presentia meeting of the Executive Board shall contain:

- - the full Company name and its location;
- - agenda of the meeting;
- - date, time and location of the meeting;
- - list of information (materials) provided to the members of the Executive Board during the preparation for the meeting.

- 7.3. The notice about the holding of a meeting of the Executive Board shall be prepared by the Secretary of the Executive Board and signed by the Chairman, or, in cases stipulated by the present Regulation, signed by the Deputy Chairman of the Executive Board.

- The notice about the holding of a meeting of the Executive Board shall be accompanied by all necessary materials (information) and drafts of the resolutions included into the agenda of the meeting.

- 7.4. At meetings of the Executive Board, the issues included into meeting agendas are considered. In exceptional circumstances, issues not included into the meeting agenda can be considered at a meeting of the Executive Board if the consideration of such issue is unanimously approved by the members of the Executive Board participating in the meeting, and the meeting has the quorum.

- 7.5. The Chairman of the Executive Board presides over meetings of the Executive Board, or, in case of his/her absence the presiding functions are performed by the Deputy Chairman of the Executive

7. PROCEDURE FOR CONVOCATION AND HOLDING OF EXECUTIVE BOARD MEETINGS

7.1. A meeting notice indicating the form, date, time, location and agenda of the Executive Board meeting shall be sent to the members of the Executive Board not later than 2 (two) business days before the date of the defined meeting.

In case if the Executive Board meeting is held in-absentia or in-praesentia/absentia, a meeting notice shall also indicate date and time of the deadline for the receipt of the voting ballots for in-absentia voting.

- A meeting notice on convocation of a meeting of the Executive Board is prepared by the Secretary of the Executive Board and signed by the Chairman of the Executive Board.

- 7.2. A meeting notice on convocation of a meeting of the Executive Board is accompanied by all necessary materials (information) on agenda issues of the Executive Board meeting.

- 7.3. The materials (information) on agenda issues of the Executive Board meeting may be provided to the members of the Executive Board by fax, by e-mail or by specialized software for corporate governance in Russian and English.

- 7.4. In case if the Executive Board meeting is held in-absentia the materials (information) on agenda issues shall include a voting ballot.

- A voting ballot shall contain:

- - the full Company name and its location;
- - wording of agenda issues and resolutions on them;
- - voting options;
- - deadline (date and time) for the receipt of voting ballots;
- - address for the receipt of filled-in voting

Considering the changes to the legislation of the Russian Federation and the Company's Charter introduced since the approval of the current version of the Regulation, as well as corporate governance practice established in the Company, including the practice related to introduction of new digital technologies, it is proposed to combine sections 7 and 8 and adjust the content, in particular:

1) to stipulate the possibility to conduct Executive Board meetings not only in praesentia or in absentia, but also in combined praesentia-absentia form;

2) to stipulate the possibility to circulate materials/ voting results via emails or by using special corporate governance software;

3) to exclude norms related to the Internal Audit Commission due to the fact that the Company's Charter does not provide for its creation.

In general, the suggested procedure for convening/holding the Executive Board meetings is simplified and is adapted to the procedures used by the Company for convening/holding of meetings such collective bodies as the Board of Directors and Committees of the Board of Directors, which ensures uniform approach to this issue.

<p>Board in accordance with Article 4.7.1 of the present Regulation.</p> <p>- 7.6. The Secretary of the Executive Board determines the presence of the quorum for the holding of the meeting, and the Chairman of the Executive Board informs meeting attendees about the presence of the quorum and announces the agenda of the meeting of the Executive Board.</p> <p>- 7.7. The consideration of issues included into the agenda of a meeting of the Executive Board includes the following stages:</p> <ol style="list-style-type: none"> 1) The speech of a member of the Executive Board (invitee) upon an agenda issue; 2) Discussion of the agenda issue; 3) Proposals for the wording of the resolution upon the agenda issue; 4) Voting upon the agenda issue; 5) Vote counting, the drawing up and announcement of preliminary voting results (without consideration of written opinions of the members of the Executive Board not participating in the meeting). <p>- An in presentia meeting of the Executive Board includes mandatory hearing of the information about the execution of the previously adopted resolutions ushered by the Secretary of the Executive Board..</p> <p>- 7.8. Based on the voting results, the Secretary of the Executive Board prepares the minutes of the meeting of the Executive Board in manner prescribed by the present Regulation.</p> <p>- 8. ADOPTION OF RESOLUTIONS BY ABSENTEE VOTING</p> <p>- 8.1. A resolution of the Executive Board upon an issue within its competence may be made by absentee voting (by ballots).</p> <p>- 8.2. For the adoption of a resolution by the Executive Board by absentee voting (by ballots), each member of the Executive Board receives a notice about the holding of an in absentia meeting</p>	<p>ballots.</p> <p>- While filling-in the voting ballot, a member of the Executive Board shall leave only one of the voting options (“for”, “against”, “abstained”) uncrossed. The filled-in voting ballot shall be signed by the member of the Executive Board and have his/her name and initials.</p> <p>- 7.5. In case if the Executive Board meeting is held in-praesentia/absentia, the Secretary of the Executive Board based, upon the voting results of the meeting, draws up a voting ballot and sends it by email or by specialized software for corporate governance to the members of the Executive Board of the Company that did not attend the meeting within 1 (one) business day after the date of the meeting of the Executive Board.</p> <p>- 7.6. In case if the Executive Board meeting is held in-absentia or in-praesentia/absentia, the filled-in and signed voting ballot should be sent by the member of Executive Board to the Secretary of the Executive Board in the original, via email or by specialized software for corporate governance.</p> <p>- Instead of filling-in and signing of the voting ballot, a member of the Executive Board may send an email, or message sent by specialized software for corporate governance to the Secretary of the Executive Board on the possible variants of voting (“for”, “against”, “abstained”) on each issue included in the voting ballot, which allows to unequivocally establish the opinion of a member of the Executive Board on the agenda issues. A member of the Executive Board, who votes by email or message sent by specialized software for corporate governance without filling-in the voting ballot, is deemed to have taken part in the vote, and his voice is taken into account when counting the votes.</p>	
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<p>for absentee voting upon the agenda issues, materials (information) and resolution drafts for the issues included into the agenda, not later than 3 (three) days before the end of the period for the receipt of voting ballots.</p> <p>- 8.3. The notice about absentee voting shall contain:</p> <ul style="list-style-type: none"> - - the full Company name and its location; - - agenda of the meeting of the Executive Board; - - indication that absentee voting is done through filling voting ballots; - - deadline (date and time) for the receipt of absentee voting ballots; - - list of information (materials) provided to the members of the Executive Board during preparation for the meeting. <p>- 8.4. Members of the Executive Board have the right to provide their proposals and (or) remarks for the proposed drafts of the resolutions of the Executive Board included into the meeting agenda, not later than 2 (two) business days before the deadline for the receipt of absentee voting ballots indicated in the notice about absentee voting.</p> <p>- 8.5. The Secretary of the Executive Board shall prepare an absentee voting ballot taking into account the received proposals and (or) remarks for the proposed drafts of the resolutions of the Executive Board included into the meeting agenda in accordance with the ballot form indicated in the Appendix to the present Regulation. If a member (members) of the Executive Board changes the wording of the drafts of the resolution (resolutions) included into the agenda, the Secretary of the Executive Board shall include all the drafts of the resolutions for such issue (issues) proposed by the member (members) of the Executive Board into the ballot.</p>	<ul style="list-style-type: none"> - The voting ballot, the message on voting by email or by specialized software for corporate governance could be either made in Russian or English, depending on the choice of the Executive Board member. - 7.7. Members of the Executive Board have the right to provide their proposals and (or) remarks for the proposed draft resolutions of the Executive Board included into the meeting agenda, not later than 1 (one) business day before the deadline for the receipt of voting ballots indicated in the notice on in-absentia voting. - 7.8. The voting ballot filled-in with the violations of requirements stipulated in item 7.4. of the present Regulation, voting via email or via message sent by specialized software for corporate governance which does not state the unequivocal opinion of the Executive Board member, is regarded to be invalid and not taken into account during the process of the vote calculation. - The voting ballot, voting by email or by message sent by specialized software for corporate governance received by the Company after the deadline stated therein is not taken into account during the process of the vote calculation. - 7.9. In exceptional cases, by decision of the Chairman of the Executive Board, the term for notifying members of the Executive Board about convocation of a meeting of the Executive Board and providing materials (information) may be reduced. - 7.10. Based on the results of consideration of materials (information) on issues on the agenda the Chairman of the Executive Board may decide to cancel or postpone the meeting of the Executive Board. The notice of cancellation or postponement of the meeting of the Executive Board is prepared by 	
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- 8.6. The Secretary of the Executive Board shall send the absentee voting ballot to the members of the Executive Board not later than 1 (one) business day before the deadline for the receipt of filled ballots indicated in the notice about absentee voting, in the original or per fax.

- 8.7. A voting ballot shall contain:

- - the full Company name and its location;
- - wording of agenda issues;
- - voting options;
- - deadline (date and time) for the receipt of voting ballots;
- - address for the receipt of filled voting ballots.

- 8.8. During the filling of a voting ballot, a member of the Executive Board shall leave only one of the voting options („for“, „against“, „abstained“) not crossed-out. The filled voting ballot must be signed by the member of the Executive Board and have his/her name and initials.

- 8.9. A ballot filled in out of accordance with the requirements set in Article 8.8 of the present Regulation, shall be deemed invalid and shall not participate in the determination of the quorum necessary to make resolutions via absentee voting, and shall not be taken into account during vote counting.

- 8.10. A filled and signed voting ballot shall be handed over by a member of the Executive Board to the Secretary of the Executive Board within the timeframe indicated in the ballot, or is sent per fax with the subsequent dispatch of the original copy of the ballot to the address indicated in the ballot. Those members of the Executive Board, whose voting ballots were received not later then the deadline for the receipt of voting ballots, shall be deemed to have taken part in absentee voting.

- 8.11. The presence of the quorum for the adoption

the Secretary of Executive Board by order of the Chairman of the Executive Board and is distributed to the Executive Board members not later than 1 (one) business day before the scheduled date of the Executive Board meeting.

- 7.11. Meetings of the Executive Board may be held with the use of any means of telecommunications (including by phone, teleconference/conference call, video conference, etc.) provided that the use of such means of telecommunications permits the relevant member of the Executive Board to participate in the meeting directly.

- 7.12. The Chairman of the Executive Board presides over meetings of the Executive Board. The Secretary of the Executive Board determines the presence of a quorum for holding a meeting of the Executive Board, counts votes, summarizes the voting results on agenda items. Based on the voting results, the Secretary of the Executive Board prepares the minutes of the meeting of the Executive Board in accordance with the rules set in present Regulation.

<p>of resolutions through absentee voting shall be determined on the basis of the voting ballots, which are filled and signed by the members of the Executive Board and received by the Company on time as indicated in the notice about absentee voting. Based on the votes in the received voting ballots, the Secretary of the Executive Board shall draw up the results of the absentee voting upon the agenda issues and prepares the minutes of the Executive Board in accordance with the procedure set by the present Regulation.</p>		
<p style="text-align: center;">9. MINUTES OF MEETING OF EXECUTIVE BOARD</p> <p>9.1. Minutes of a meeting of the Executive Board based on the results of the meeting of the Executive Board (absentee voting results) shall be prepared in signed within 2 (two) business days after the meeting by the Chairman and Secretary of the Executive Board, who shall be responsible for correct preparation of the minutes.</p> <p>9.2. Minutes of a meeting of the Executive Board shall contain:</p> <ul style="list-style-type: none"> - the full Company name; - meeting form (in presentia or in absentia); 	<p style="text-align: center;">8. MINUTES OF EXECUTIVE BOARD MEETING</p> <p>8.1. Minutes of a meeting of the Executive Board based on the results of the meeting of the Executive Board shall be prepared and signed within 3 (three) business days after the meeting by the Chairman and Secretary of the Executive Board, who shall be responsible for correct preparation of the minutes.</p> <p>8.2. In case of video or audio recording of the Executive Board meeting, the file containing video or audio recording of the meeting is considered to be part of minutes of the meeting of the Executive Board. The filled voting ballots, voting emails and messages sent by specialized software for corporate governance of the members of the Executive Board that were absent at the meetings of the Executive Board are attached to the minutes of meetings of the Executive Board.</p> <p>8.3. Minutes of a meeting of the Executive Board shall contain:</p> <ul style="list-style-type: none"> - the full Company name; - meeting form (in-praesentia, in-absentia or in-praesentia/absentia); 	<p>In order to apply a uniform approach to drafting meeting Minutes of such bodies as the Board of Directors and Committees of the Board of Directors within the Company, the following is suggested:</p> <ol style="list-style-type: none"> 1) to extend the term of preparation of Minutes of the Board meeting from 2 to 3 business days, 2) to introduce a possibility to make video- and audio recording of the Executive Board meetings, which is an integral part of the Minutes; 3) to include provisions according to which the filled-in voting ballots, voting emails and messages sent by specialized software for corporate governance of the members of the Executive Board that were absent at the meetings of the Executive Board are attached to the Minutes of meetings of the Executive Board; 4) to exclude provisions related to the Internal Audit Commission due to the fact that the Company's Charter does not provide for its creation.

<ul style="list-style-type: none"> - place and time of the meeting (the drawing up of voting results); - list of the members of the Executive Board who participated in the meeting (in the absentee voting), as well as the list of invitees; - information about the presence of the meeting quorum; - meeting agenda; - issues submitted for voting and voting results by name; - summary of reports and speeches of the persons who participated in the meeting (in case of an „in presentia“ meeting); - adopted resolutions. <p>9.3. The Company shall keep minutes of meetings of the Executive Board in the office of the executive body of the Company. The Chairman of the Executive Body shall be responsible for the integrity of meeting minutes.</p> <p>9.4. The Company shall provide the shareholders possessing at least 25 percent of the Company’s voting shares with access to the minutes of the meetings of the Executive Board.</p> <p>9.5. Minutes of meetings the Executive Board shall be provided by the Company in the office of the executive body of the Company within 5 days after the given shareholders make the requirement to study the minutes of the meetings of the Executive Board. At the request of the said shareholders, the Company shall provide them with copies of the minutes of the meetings of the Executive Board. The Company shall not charge for the provision of the copies in the amount more than the costs for the production of such copies.</p>	<ul style="list-style-type: none"> - place and time of the meeting (the drawing up of voting results); - list of the members of the Executive Board who participated in the meeting, as well as the list of invitees; - information on presence of the meeting quorum; - meeting agenda; - issues submitted for voting and voting results by name; - adopted resolutions. <p>8.4. The Company is obliged to keep the minutes of the meetings of the Executive Board at the address of the location of the executive body of the Company or another place known and available to stakeholders. The Chairman of the Executive Board shall be responsible for the integrity of meeting minutes.</p> <p>8.5. The minutes of the meetings of the Executive Board should be available for the review at the request of any shareholder(-s) of the Company owning at least 25 percent of voting shares of the Company, as well as of members of the Board of Directors, Auditor of the Company, Internal Audit Department of the Company, General Director of the Company, official representatives of the federal control bodies at the address of the location of the executive body of the Company or another place determined by the Executive Board.</p>	
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<p>9.6. Minutes of a meeting of the Executive Board shall be provided to members of the Board of Directors, Internal Audit Commission, Auditor, and Internal Audit Department of the Company at their request.</p>		
<p>10. CONTROL OVER EXECUTION OF RESOLUTIONS OF EXECUTIVE BOARD</p> <p>10.1. The members of the Executive Board shall be informed of the resolutions made by the Executive Board in writing by receiving a copy of the minutes of the meeting of the Executive Board not later than 1 (one) business days after the date of the signing of the minutes.</p> <p>10.2. The resolutions made by the Executive Board shall be delivered to executors through excerpts from certain issues of the minutes of the meeting of the Executive Board signed by the Secretary of the Executive Board and sealed by the Company not later than 1(one) day after the date of the signing of the minutes.</p> <p>10.3. Control over the execution of resolutions made by the Executive Board shall be exercised by the Secretary of the Executive Board.</p>	<p><i>The text is missing in the new version of the Regulation</i></p>	<p>Provisions of this clause are reflected in its shortened form in Section 5 of the Regulation, which is dedicated to functions of the Secretary of the Executive Board. In particular, the Section stipulates that the scope of responsibilities of the Secretary of the Executive Board includes control over the execution of the resolutions made by the Executive Board.</p>
<p><i>In addition to those listed above, the Regulation also introduces other changes that have a technical nature (in the text of the Regulation the name of the Company is changed to the actual one, numeration of separate items is changed, etc.)</i></p>		